

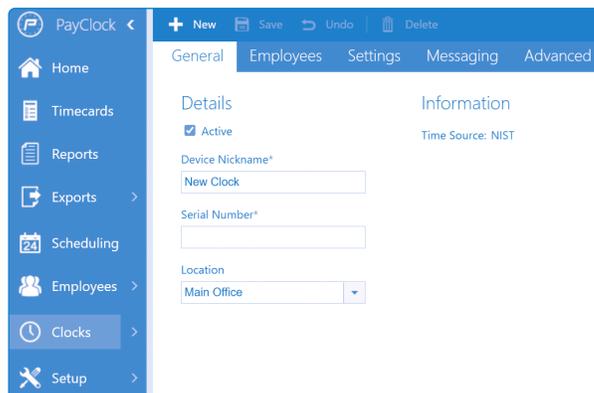
# PCTOUCH QuickStart Guide

## 1 Download Users Guide



Download the complete User's Guide at [www.lathem.com/pcproxguide](http://www.lathem.com/pcproxguide)

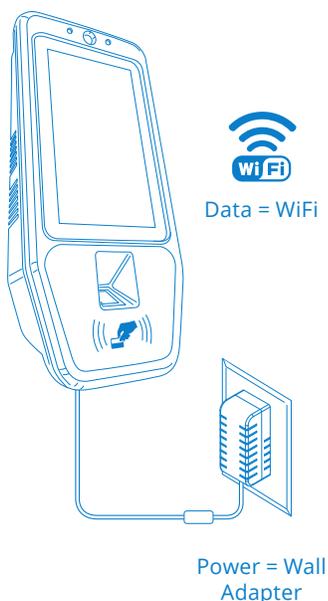
## 2 Add to PayClock Online



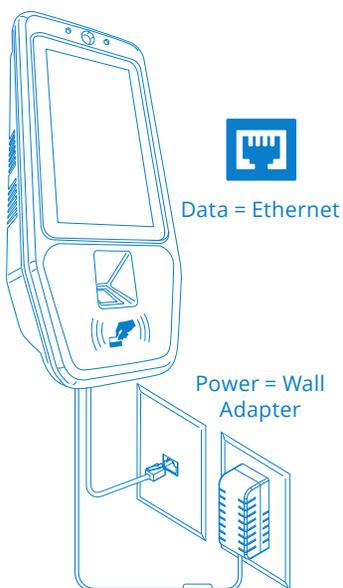
- Add your new PCTOUCH to your PayClock Online database before installation.
- Login to [www.payclock.com](http://www.payclock.com), select **Clocks**, then **New**, choose **PCTOUCH**, enter the **Serial Number** and **Save**.
- The serial number is located on back of PCTOUCH or on box label.

## 3 The PCTOUCH offers three different connection options:

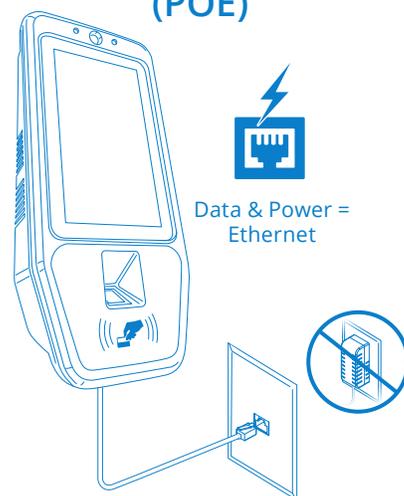
### Wi-Fi



### Ethernet



### Power-Over-Ethernet (POE)



Note: Existing network must be set up for POE. Please verify with your I.T. Dept.

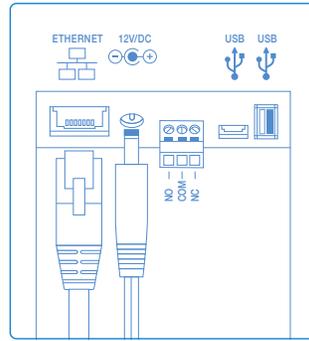
## 4 Mount bracket

Mount bracket 45" from the floor, close to AC power and ethernet source if applicable.



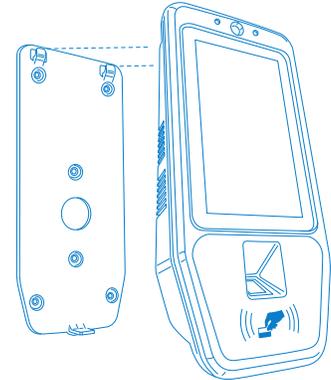
Mount bracket to wall

## 5 Connect cables



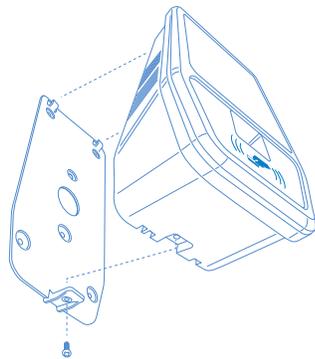
Connect cables as needed to back of PCTOUCH

## 6 Hang PCTOUCH



Hang PCTOUCH on wall bracket

## 7 Secure PCTOUCH



Secure PCTOUCH with locking screw

## 8 Plug in power



Do not use with POE



Plug in power adapter to wall outlet and connect Ethernet cable if applicable.

## 9 Connect network



Follow welcome instructions on PCTOUCH screen to connect to network

## PCTOUCH Home Screen Functions



The clock Admin passcode is 99999. This can be changed in the clock's Advanced tab in PayClock.com.



For help, call **(404) 691-1064**  
Monday – Friday, 8a – 7p Eastern Time  
[www.lathem.com/support](http://www.lathem.com/support)

### FCC WARNING

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help. The device has been evaluated to meet general RF exposure statement. The device can be used in portable exposure condition without restriction