## Product Catalog

# Time \& Attendance Solutions for Business 



## PayClock. Cloud-Based Time \& Attendance Software

Now you can manage employee time and attendance from anytime and anywhere. All you need is a web browser and an internet connection to capture, edit and seamlessly integrate your workforce time and attendance data into payroll. Imagine the possibilities. Lathem's cloud based time and attendance software allows you to manage employee time sheets, calculate labor hour totals and export for payroll processing while out of the office, at home, business travel or even on vacation! You can give employees options to clock in/out using Lathem automated time clocks and record punches on mobile devices using the included PayClock app. Employees and supervisors can have on-demand access to view time sheet info; current in / out status; total hours; benefit time; as well as send and approve time off requests and much more!


Anytime. Anywhere.


| FEATURES | Standard Edition | Enterprise Edition |
| :---: | :---: | :---: |
| Employee Capacity | 10, $25,50,75,100,150$ | Unlimited |
| Department Capacity | Up to 100 | Unlimited |
| Reports | 50 Standard Reports | 50 Standard Reports |
| Payroll Exports | 27 Standard Formats | 27 Standard Formats |
| Calculate Worked Hours | $\checkmark$ | $\checkmark$ |
| Mobile for IOS \& Android | $\checkmark$ | $\checkmark$ |
| Benefit Time Accruals | $\checkmark$ | $\checkmark$ |
| Employee Time Off Requests | $\checkmark$ | $\checkmark$ |
| Supervisor Time Off Request Approval | $\checkmark$ | $\checkmark$ |
| Employee Scheduling | $\checkmark$ | $\checkmark$ |
| Multi-Location | $\checkmark$ | $\checkmark$ |
| Multi-User Access | Fixed Profiles | Custom Access Profiles |
| Break Rules | Floating, Auto Detect | Fixed, Floating, Auto Detect |
| Premium Time |  | $\checkmark$ |
| Shift Differentials |  | $\checkmark$ |
| Holiday Calendars |  | $\checkmark$ |
| Custom Pay Codes |  | $\checkmark$ |
| Custom Rounding Rules |  | $\checkmark$ |
| Scheduled Email Reporting |  | $\checkmark$ |

## Proximity Badge Time Clock

Easily record and manage employee time and attendance with the wave of a badge. Lathem's new PCPROX time clock has a modern $7^{\prime \prime}$ LCD touch screen interface that allows employees' to clock in \& out, check their totals, change departments, add amounts, and more. Supervisors can easily manage daily timekeeping requirements at the clock as well. Adding employees and editing punches are easy, and just a few of the many features available. The PCPROX has built in Wifi, so data is sent in real time to Lathem's PayClock time \& attendance cloud-based software, where you can access and manage employee time card info at anytime, anywhere, via your secure web portal account. The system requires a subscription to Lathem's PayClock online software.

## PayClock



## A Model PCPROX

Proximity Badge Time Clock System

- 7" capacitive touch screen employee and supervisor kiosk application.
- Employees can clock in/out using the proximity RFID card reader.
- Uses Ethernet, POE (Power-over-ethernet) or WiFi communication with encryption.
- Supports 1,000 employees \& includes a built-in dry contact relay for bell ringing.
- Employees and supervisors can perform functions like entering tips, checking benefit time balances, and many more..
- Requires subscription to PayClock Online web-based time and attendance.
- Size: 5.38" W x 3.63" D x 12" H 1.6lbs. ABS Plastic Case.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| PCPROX | Touch Screen, Built In Relay \& Badge Reader |
| RF-BADGE | Proximity Badges (pack of 15) |
| RFKEY-5 | Proximity Key Fobs (pack of 5) |
| VIS6014 | Operational Backup Battery |

## CloudTouch Fingerprint Time Clock System

Now you can easily record and manage employee time and attendance with the touch of a finger. Lathem's CloudTouch time clocks have a modern 7" LCD touch screen interface that allows employees' to clock in \& out, check their totals, change departments, add amounts, and more. Choose the CloudTouch time clock model that captures your employees time with a state-of-the-art biometric fingerprint sensor or proximity badge card reader. CloudTouch time clocks have built in WiFi, so data is sent in real time to Lathem's PayClock Online time \& attendance cloud-based software, where you can access and manage employee time card info at anytime, anywhere, via your secure web portal account.



## Employee Hours

The punch confirmation screen shows the employee the time they punched in/out, their total worked hours for that period and even messages from their supervisor.


## Transfer Depts

Employees can easily choose from a customizable list of departments that automatically set the proper hourly pay rate.

## B Model CT72

## CloudTouch Time Clock

- All CloudTouch time clocks have a 7 " Touch Screen LCD Display \& RFID Card Reader.
- CloudTouch time clocks work seamlessly with Lathem's PayClock® Online employee time \& attendance software.
- Using WiFi or Ethernet, CT clocks instantly deliver employee data to PayClock Online.
- Fingerprint reader in addition to the Touch Screen and Card Reader.
- Requires subscription to PayClock Online web-based time and attendance.
- CT72 Size: 9" W x 2.6" D x 6" H 1.9lbs. Plastic \& Stainless steel.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| CT70 | Touchscreen Time with PayClock Online |
| CT72 | Touchscreen Time with PayClock Online (with Fingerprint Reader) |
| RF-BADGE | Proximity Badges (pack of 15) |
| RFKEY-5 | Proximity Key Fobs (pack of 5) |
| VIS6014 | Operational Backup Battery |



## Face Recognition Time Clock and Access Control System

FacelN® biometric time clock system is a complete time and attendance solution that uses contactless optical face recognition technology to instantly identify employees. FacelN time clocks provide a touchless, more hygienic alternative to other biometric systems, while eliminating "buddy punching" and the need for cards and badges. Employees simply look at the clock and within seconds they are identified and clocked in for work. FacelN uses a standard Ethernet connection to your existing computer network. The FacelN model CT74 also includes a built-in dry contact relay providing optional secure door access control to admit employees into secure interior locations. The system requires a subscription to Lathem's PayClock online software.



## © <br> PayClock

## Touch Screen Time Clock System

Full color, touch screen time! The Lathem PCEXPRESS is a new time clock for a new work force. It's a wall mounted touch screen employee time clock that utilizes Wifi or Ethernet to connect to our Payclock Online time and attendance software. Employees use proximity badges or PIN to punch in and out and data transfers instantly to the web. Using the touch screen display, they can indicate department transfers, enter tip amounts, view their total hours and paid time off information. The PCEXPRESS works exclusively with PayClock Online offering secure anywhere, anytime editing, reporting and exporting to payroll.


## D Model PCEXPRESS

Touch Screen Cloud-Based Time \& Attendance System

- Built-in WiFi for connecting to online employee time \& attendance software.
- Employees use proximity badges or full color touch screen for PIN entry.
- Allows department transfers, tip entry, viewing hours, and punch editing.
- Requires subscription to PayClock Online web-based time and attendance.
- Allows for custom greetings/messages to employees on the clock's display.
- Includes touch screen terminal, 15 badges, and Ethernet cable.
- Includes lithium battery backup to store employee punch data and settings.
- Size: 3.1 "W $\times 6.9$ " $\mathrm{H} \times 1.7$ "D 1.4 lbs . (complete kit) White

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| PCEXPRESS | PCEXPRESS Terminal \& PayClock Online Subscription |
| RF-BADGE | Proximity Badges (pack of 15) |
| RFKEY-5 | Proximity Key Fobs (pack of 5)) |



## TIME CLOCKS



| INPUT |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| RFID Badge Reader | Yes | Yes | Yes | Yes |
| Biometric Reader | - | - | Fingerprint | Face |
| DISPLAY |  |  |  |  |
| Touch Display Size | 5" Capacitive | 7" Capacitive | 7" Resistive | 7" Resistive |
| Display Orientation | Portrait | Portrait | Landscape | Landscape |
| COMMUNICATION |  |  |  |  |
| WiFi | Yes | Yes | Yes | - |
| Ethernet | Yes | Yes | Yes | Yes |
| Power Over Ethernet (POE) | - | Yes | - | - |
| OS \& MEMORY |  |  |  |  |
| Operating System | Android | Android | WinCE | WinCE |
| Flash Memory | 16GB | 16GB | 1GB | 1GB |
| RAM Memory | 2GB | 2GB | 256MB | 256MB |
| BACKUP POWER \& RELAY |  |  |  |  |
| Internal Memory Backup | Yes | Yes | Yes | Yes |
| Operational Battery Backup | - | Optional | Optional | - |
| Relay | - | 1 Dry Contact | 1 Dry Contact | 1 Dry Contact |
| CONSTRUCTION \& MOUNTING |  |  |  |  |
| Enclosure | Plastic | Plastic | Plastic | Plastic |
| Wall Mounting | Plastic Bracket | Plastic Bracket | Metal Bracket | Metal Bracket |

## TIME CLOCKS

## Comparison

|  |  |  |  |
| :---: | :---: | :---: | :---: |
|  | Electronic <br> Payroll \& Attendance Job Costing Document Stamping | 2100HD <br> Thermal <br> Payroll \& Attendance | LT5000 <br> Electronic <br> Payroll \& Attendance Job Costing Document Stamping |
| FEATURES |  |  |  |
| Atomic Synchronization | - | - | - |
| Recommended Employees | < 10 | 10-25 | $<50$ |
| Maximum Employees | Unlimited | Unlimited | Unlimited |
| Card Alignment | Manual w/ Tru-Align | Manual w/ Tru-Align | Manual Side |
| Print Mechanism | Dot Matrix | Thermal | Dot Matrix |
| Print Operation | Manual or Automatic | Automatic | Automatic |
| Calculations | - | - | - |
| Attendance Exceptions | - | - | - |
| Ribbon | 1-Color | No Ribbon! | 1-Color |
| Construction | Plastic Case | Metal Case | Plastic Case |
| Time Display | Digital | Digital | Digital |
| Auto Daylight Savings | Yes | Yes | Yes |
| Operational Battery | - | - | Optional |
| Signal Relay | - | - | - |
| Numbering | - | - | Yes |
| Comment Printing | Preset | - | Yes (2-Line Custom) |
| Time Card | E16 req. for Tru-Align | E8 Required | Any Standard |
| Time Card Rack | 25-9EX | 25-9EX | 25-9EX |
| Replacement Ribbon | VIS6008 | No Ribbon Required | VIS6008 (purple) |

8 www.lathem.com


Payroll \& Attendance


Payroll \& Attendance


FEATURES

| WWVB Radio |
| :--- |
| $<100$ |

$\left.\left.\begin{array}{r}\text { Atomic Synchronization } \\ \text { Recommended Employees } \\ \text { Maximum Employees } \\ \text { Card Alignment } \\ \text { Print Mechanism } \\ \text { Print Operation } \\ \text { Calculations } \\ \text { Attendance Exceptions } \\ \text { Construction } \\ \text { Replacement Ribbon }\end{array} \right\rvert\, \begin{array}{r}\text { Time Display } \\ \text { Time Card Rack } \\ \text { Auto Daylight Savings } \\ \text { Operational Battery } \\ \text { Numbering }\end{array}\right\}$

## Atomic Calculating Electronic Time Clock

The 700 E is a fully－automatic simple calculating time clock that can be used to track time for up to 100 employees．It can be setup to either calculate total hours or simply print the date and time employees clock in and out．With support for any pay period，exact minute or rounding time format，and ease of use，the 700 E is a great option for any employee time tracking system．The 700E requires Lathem E17 time cards．

|  |  |  |  |  | SAMPLE WITH CALCULATIONS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| START | ST0P | WORKED | ACCuMULATED | TASK |  |
| IN | OUT | HOURS | TOTAL | COMMENTS |  |
| $J_{1} \mathrm{Ha} 8 \mathrm{BrOH}$ | \％0200P | 400 | 400 |  |  |
| Hat 100 P | 呺 5i00P | 4：00 | 800 |  |  |
| Tu 8400 | Tu亿迆 | 400 | 12：00 |  |  |
| Tu 100P | Tu 5000P | 400 | 16100 |  |  |
|  |  |  |  |  | － |



AtomicTime ${ }^{\text {TM }}$


DualMode ${ }^{\text {TM }}$

TotalTime ${ }^{\text {TM }}$

$\qquad$
No．




SmartClock ${ }^{\text {™ }}$

## A Model 7500E

Atomic Calculating Payroll \＆Job Time Clock
－Synchronizes time to the Atomic Clock．
－Automatically calculates daily and accumulated totals．
－Supports up to 100 active employees or jobs．
－Fully automatic top feed printing．
－Prints 1－12 hours，0－23 hours，minutes，or hundredths．
－Optional backup battery for 24 hours or 100 prints．
－Size：8＂H x 6．125＂W x 5＂D 3．5lbs．Charcoal．

| ITEM\＃ | DESCRIPTION |
| :--- | :--- |
| 7500E | Calculating Time Recorder |
| E7 | Time Cards for 7000E（numbered 1－100） |
| VIS6008 | Replacement Ribbon Cartridge，Purple |
| VIS6020 | Rechargeable Backup Battery，24 Hours or 100 Prints |
| 25－7EX | Time Card Rack，7＂Cards，25 Pockets，Expanding |



# ELECTRONIC <br> Top Feed Time Clock 



## Calculating Electronic Time Clock

The 700 E is a fully-automatic simple calculating time clock that can be used to track time for up to 100 employees. It can be setup to either calculate total hours or simply print the date and time employees clock in and out. With support for any pay period, exact minute or rounding time format, and ease of use, the 700 E is a great option for any employee time tracking system. The 700 E requires Lathem E17 time cards.


## A Model 700E

Calculating Electronic Time Clock

- Fully automatic time clock for up to 100 employees.
- DualMode ${ }^{\text {TM }}$ feature provides Calculating or Non-Calculating operation.
- TotalTime ${ }^{\text {TM }}$ Calculating mode option calculates hours between punches and total hours for pay period in exact or rounded time format.
- Supports weekly, bi-weekly, semi-monthly and monthly pay periods.
- Employee identification using E17 bar coded time cards.
- SmartClock ${ }^{\text {™ }}$ technology keeps time, date and settings during power outages, and auto-adjusts for Daylight Saving Time and Leap Years.
- Size: $9.75^{\prime \prime H} \times 6.875^{\prime W}$ W x 5"D 3.5lbs. Cool Gray.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| 700E | Calculating Time Clock |
| E17-100 | Required time cards (100 pack) |
| VIS6008 | Replacement Ribbon (Purple) |



## Top-Feed Basic Electronic Time Clock

The Model 400E provides accurate timekeeping for employees without making the clock-in and clock-out process complicated or difficult. The 400 E supports any pay period and records the month, date, day of the week, and time with every punch. Most time clocks only provide the date or the day of the week, not both. With SmartClock technology, supervisors will never need to adjust the time or date due to power outage, Leap Year, or Daylight Savings Time. The 400 E requires Lathem E14 time cards.

The Lathem 400E prints the day of the week, month, date and time.

Other Time Clocks

Competitive products only print day of the week or date.

## A Model 400E

Top-Feed Electronic Time Clock

- Prints month, date, day of week and time with each punch.
- Auto top-feed alignment and print activation for easy one-hand operation.
- SmartClock ${ }^{\text {™ }}$ technology keeps time, date and settings during power outages, and auto-adjusts for Daylight Saving Time and Leap Years.
- Optional printing of late arrivals and early departures in red.
- Optional internal alarm signal or control external bell.
- Includes 200 time cards, 2-10 pocket card rack, 2-two-color ribbons \& 2 keys.
- Time Clock Size: 8.38"H x 7.38"W x 4.75"D 3.4lbs. Cool Gray.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| 400E-KIT | Top-Feed Time Clock Bundle |
| E14-100 | Required time cards (100 pack) |
| VIS6004 | Replacement Ribbon (Black/Red) |



Tru-Align Electronic
Time Clock \& Stamp
The 1600 E provides precise and accurate time. The Tru-Align ${ }^{\text {TM }}$ setting provides fast printing and perfect punch alignment. The 1600 E is truly automatic as it never needs resetting because it automatically changes year, month and date with perpetual calendar until Year 2099. Even changes time automatically for Daylight Savings Time. As a time clock, the 1600E records employees' in and out times for payroll accounting. As a job clock it can track project time for accurate costing. And as a document stamp, the 1600 E can print the date, time and preset messages on important documents.


Tru-Align ${ }^{\text {Tw }} \quad$ SmartClock ${ }^{\text {TM }}$


## Customizable Document Stamp

This is a revolutionary new electronic document stamp that features patent-pending two-line printing and fully customizable text messages to support any document stamping requirement. All print formats and custom text messages can be configured online, and programmed to the unit using a standard USB flash drive eliminating complex button setup. Configure up to four different print sets and choose which one to print on the fly with the manual buttons.
www.SetupMyStamp.com
REGD PURCHASING DEPT 2016 MAY 11 Am11:31
LATHEM
RCUD 2016 MAY 11 SPRINGULLE BOARD TREASURER

2 Line Printing SmartClock ${ }^{\text {™ }}$

## nartClock



Sample Printing

## A Model LT5000 B(s

Customizable Document Stamp

- Patent-pending two line printing.
- Fully customizable text messages to support any stamping requirement.
- Up to 4 (USB programmable) print sets eliminate complex button setup.
- Backup battery keeps time during power failure.
- Automatic daylight saving time adjustment.
- High speed dot matrix print head prints to lines in 1.5 seconds.
- Size: $7.125^{\prime \prime} \mathrm{H} \times 6.25$ "W x 7"D 4.25 lbs . Cool Gray.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| LT5000 | Electronic Time \& Date Stamp |
| VIS6008 | Silk ribbons for LT Series (Purple) |
| VIS6014 | Rechargeable Backup Battery (24 hours or 100 prints) |



Patented

## Heavy Duty Thermal Time Clock

The 2100HD's heavy duty construction is designed to withstand harsh environments and high volume use. A large, high-contrast LCD display shows the time and date. The EZSet" rotary knob makes it easy to customize the clock settings and select from six different print formats for printing day of week; the month and date; time in 1-12 AM/PM hours or 24 Hour format and regular minutes or hundredths of an hour. Patented direct thermal WhisperPrint ${ }^{\text {tw }}$ technology eliminates ribbons for maintenance-free operation and the Tru-Align ${ }^{T m}$ printing system with LED indicator ensures perfect alignment on time cards when employees make a punch.

Sample Print Formats

1. Day, 12 HR Time in Minutes, AM/PM 2. Day, 24 HR Time in Minutes.
2. Date, Day, 24 HR Time in Hundredths. $\qquad$
3. Date, Month, 12 HR Time in Minutes, AM/PM..
4. Date, Month, 24 HR Time in Minutes $\qquad$
5. Date, Month, 24 HR Time in Hundredths.

UE ᄅ: ISP UE 州IS 2OUE MES
 20UL His


## ACCESSORIES



B


A Employee Badges
Proximity Badge for Automated Systems

- Plastic credit card style badges.
- Employee badges have writable strip for employee's name.
- Badge Size: 2.125"H x 3.375"W.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| RF-BADGE | Proximity Badges (pack of 15) |

## B Employee Keyfobs

Proximity Keyfob for Automated Systems

- Keyfobs easily attached to employee's keys and can help reduce buddy punching and loss of proximity devices.
- Keyfob Size: $1.125^{\prime \prime} \mathrm{H} \times 1.375^{\prime W} \mathrm{~W} \times .25$ "D.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| RFKEY-5 | Proximity Key Fobs (pack of 5) |

## C Badge Rack

Heavy Duty Badge Rack

- Made with heavy duty high grade steel.
- Durable charcoal gray powder finish.
- 12 badge capacity per rack.
- Holds standard $2-1 / 8$ " $\mathrm{H} \times 3-3 / 8$ "W credit card style badges.
- Size: 17 "H x 4"W.


## D Expandable Time Card Rack

## 25 Time Card Capacity Time Card Rack

- Made with durable plastic.
- Up to 25 time card capacity per rack.
- Two size for 7" and 9" high time cards.
- See Rack Size Chart below for dimensions.

| ITEM\# | DESCRIPTION |
| :--- | :--- |
| 25-9EX | 25 Pocket Expandable Rack for 9"H Time Cards |
| 25-7EX | 25 Pocket Expandable Rack for 7"H Time Cards |



Rack Size Chart

| Item\# | Card Size | Pocket Size |  |  | Rack Size |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Capacity | Width | Height | Width | Length | Depth | Weight |
| 25-9EX | 9" High | 25 | 41/16" | 79/16" | 41/2" | $331 / 2^{\prime \prime}$ | 21/4" | $3 \mathrm{lbs} 402.$. |
| 25-7EX | 7" High | 25 | 31/2" | 61/2" | 37/8" | $27{ }^{\prime \prime}$ | $2 "$ | 2 lbs. 120 oz |

Find cards to Fit All Lathem Clocks \& Time Periods. Visit http://timecards.lathem.com for a complete list.


